

### **EXAMS**





### **Exam sessions**

You can choose to take your exams in the

Extraordinary session (from 11/12/23 to 22/12/23)

#### AND/OR

Winter session (from 08/01/23 to 17/02/24)

**BUT REMEMBER** 



# Lesson attendance registration (Rileva presenza)



- Students are required to attend at least <u>50 %</u> of a course lessons in order to be allowed to take the corresponding exam in the <u>extraordinary</u> session and the <u>first call</u> of the Winter session.
- Students who have <u>not</u> attended at least 50% of a course lessons will be <u>exclusively</u> allowed to participate in the last two calls of the Winter session in <u>January and February</u> in person. It is not possible to take exams online.



## Lesson attendance registration (Rileva presenza)



- ✓ Students <u>must</u> register their attendance digitally through the UERClass app.
- ✓ In the unlikely event of misfunctioning of the UERClass app, students need to <u>immediately inform</u> the professor at the end of the same lesson, so that he/she can manually registered the student's attendance at the end of the same lesson. It is <u>not possible</u> to allege at the end of the semester that the minimum attendance has not been registered because of misfunctioning of the UERClass app.



#### **Dates**

The exam dates are published on <u>UER website</u> (International Students> Calendar, exams and attendance).





#### **Exam overlap**

In case you have two exams the same day at the same hour, you will have to take one of the exams on a different exam session:

- You cannot request the exam date to be changed.
- You cannot take the exam online.



#### **Exams process**

1st Step: Register for the exam

2<sup>nd</sup> Step: Take the exam

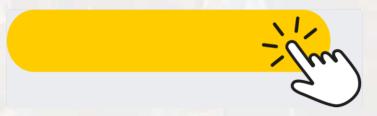
3<sup>rd</sup> Step: Accept the grade



#### 1st Step: Register for the exam

You need to register for each exam <u>from 14 days up to 5 days</u> <u>before the exam</u>. If you don't, you will miss the exam call, meaning you will have fewer opportunities to pass your exam.

In <u>this guide</u> you will find the instructions on how to register for the exams.





#### 2nd Step: Take the exam

Exams will be held <u>in person</u>. Please find the classroom where the exam will take place in MYUER app (section "Exam calendar") within 5 days before the exam.

In Italy, exams are mostly <u>oral</u>. Check with your professor whether you are going to have an oral or/and a written exam





#### 3rd Step: Accept the grade

You need to <u>accept your grade</u> after receiving it (this process is called *verbalizzazione*). If you do not accept your grade within the established time, it will be taken for granted that you refuse the grade, so you will lose the grade.

In <u>this guide</u> you will find the instructions on how to accept/refuse the grade:



#### **Grading system**

Please mind the <u>equivalence</u> with the Italian grading system when accepting/refusing your grade.

