

*PRIVACY NOTICE PURSUANT TO ARTICLE 13 GDPR ON THE PROCESSING OF PERSONAL DATA  
PERFORMED BY THE EUROPEAN UNIVERSITY OF ROME*

European University of Rome, with registered office in Rome, at Via degli Aldobrandeschi no. 190, in his capacity of Data Controller (hereinafter also “UER” or “**Data Controller**”) pursuant to Article 13 of the Regulation (EU) no. 2016/679, bearing the so-called “*General Data Protection Regulation*” (“**GDPR**”), hereby informs You on how your personal data are processed.

This privacy notice refers solely to the personal data You have provided to the Data Controller in order to participate to the admission procedure and to enroll in one of the degree courses or master class organized by the Data Controller (hereinafter jointly referred to as “**Course**”), to which You can subscribe also through the digital services provided by the Data Controller.

### **Data Controller**

The Data Controller is, pursuant to Article 4 GDPR, European University of Rome, with registered office in Rome, at via degli Aldobrandeschi no. 190.

### **Data Protection Officer**

In order to offer You an easier contact point for exercising the rights by GDPR, the Data Controller has appointed its own Data Protection Officer (“**DPO**”), the Attorney Elena Maggio, who can be contacted to the following email address [dpo.emaggio@unier.it](mailto:dpo.emaggio@unier.it) or by calling the telephone number +39 333.2160001, as well as writing, with a communication addressed to the head office of the Data Controller, to the attention of the DPO.

### **Personal Data processed**

Data Controller, also in order to ensure a correct and timely provision of the services requested and to facilitate the use of the same by the student, requires the bestowal or receives spontaneously from You, and therefore treats and preserves, the following types of personal data.

#### Data processed during the admission procedure:

*common data*: i.e. personal data such as name, surname, date of birth, address, photo;

*contact data*: i.e. personal data such as telephone number and email address;

*career data*: i.e. personal data concerning school, university or professional career.

#### Data processed during the admission procedure:

*health data*: data relating your health condition;

*payment data*: data on the payment of university fees.

### **Purposes of the processing and legal basis of the processing**

Personal data requested by the Data Controller in order to be able to encounter Your admission request are **common data**, **contact data** and, if necessary, **career data**.

Pursuant to Article 6, paragraph 1, lett. b), c) and e) GDPR, in these cases Your consent is implicit, being necessary to find out Your admission request.

Pursuant to Article 6, paragraph 1, lett. f) GDPR Data Controller will process Your common data and contact data for sending communications aimed at promoting degree and / or post-graduate and / or master courses and / or specialization courses of Your possible interest.

Your admission involves Your implicit consent to the processing of **health** and **payment data** pursuant to Article 9, paragraph 2, lett. g) GDPR.

Controller requests your express consent to communicate and disseminate of data, other than referred to in articles 9 and 10 of the GDPR, including to individuals and legal.

You may still object to the processing of Your personal data at any time, in the manner described in the "*Rights of the Data Subject*", section of this privacy notice and revoke the consent given, without prejudice to the processing performed until then by the Data Controller.

### **Way of processing**

Data Controller processes Your personal data in compliance with the guarantees of confidentiality and adequate security measures provided by the current legislation, with and without the aid of IT tools, with logic strictly related to the purposes of the processing. The processing with the aid of electronic or automated means is carried out by the Data Controller and/or by Data Processors, which the Data Controller may use to store, manage and transmit the data.

In particular, the Data Controller use automated system Esse3 able to ensure the overall management of all the training activities followed by you, which you can also access through the application "MY UER". The system is created and maintained directly by the CINECA Inter-University Consortium, which is also attended by the Italian Ministry of Education, University and Research (MIUR), for this purpose appointed as Data Processor.

For the purpose of recording attendance in the classroom, UER uses the "UERClass" app and the EasyAcademy platform, managed by the EasyStaff s.r.l. company of the Zucchetti Group, also appointed as Data Processor.

Moreover, if you are an Erasmus Program Student, Dream Apply is Data Processors of your personal data during the application procedure.

### **Disclosure of personal data to third parties**

Data Controller in no case will communicate Your common data, contact data and career data to third parties.

The images and videos made during the Course will be disclosed to third parties for the purposes of promotional activities of the Data Controller and for the activities performed by him.

### **Transfer of personal data**

Your personal data will be processed within the European Union and stored on *server* situated inside the European Union.

### **Retention of personal data**

All your personal data processed for the above purposes, will be stored in accordance with the terms provided by Italian law and, if applicable, by the regulation of the Erasmus project.

### **Data Subject's rights**

In connection with the personal data provided by You, pursuant to Articles 15-22 GDPR, You have the right to:

- (i) access and ask for a copy;
- (ii) ask the correction;
- (iii) ask the deletion;
- (iv) obtain the limitation of processing;
- (v) object to the processing;
- (vi) object, in any moment, to the processing performed for purposes of direct marketing, including the profiling as far as this is connected to such direct marketing, as well as in the case of Article 21, paragraph 1, GDPR;
- (vii) receive the personal data provided to the Data Controller, in a format of common use and readable by automatic device;
- (viii) lodge a complaint with the Italian Data Protection Authority pursuant to Article 77 GDPR. To this end You can use the template made available by the Data Protection Authority at the following link: <http://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>.

For exercising Your rights or for revoking Your consent, You can contact the DPO, the Attorney Elena Maggio, sending an email to the following email address [dpo.emaggio@unier.it](mailto:dpo.emaggio@unier.it) or by calling the following telephone number +39 333.2160001, as well as writing with a communication addressed to the head office of the Data Controller, to the attention of the DPO.

Your request will be detected as soon as possible and, however, in the terms of GDPR.

Last reviewed of this Privacy Notice was on 28<sup>th</sup> of September, 2020.

## **Addendum Privacy Notice on the processing of personal data for access and permanence at the headquarters of UER (hereinafter also "Site") during the emergency period due to the epidemic Covid-19**

*This information is in addition to the information provided by the University at the time of registration.*

European University of Rome, with registered office in Rome, at Via degli Aldobrandeschi no. 190, in his capacity of Data Controller (hereinafter also "UER" or "Data Controller") pursuant to Article 13 of the Regulation (EU) no. 2016/679, bearing the so-called "General Data Protection Regulation" ("GDPR"), hereby informs You on how your personal data are processed, as a student, for access and permanence at the UER headquarters (hereinafter also "Site") during the emergency period due to the epidemic Covid-19.

**This information is in addition to the information provided by the University at the time of registration.**

### **Data Controller**

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### **Personal Data processed**

Data Controller, in order to ensure You access and permanence in the Site during the emergency period due to the epidemic Covid-19 in accordance with the Security Protocol adopted by the Data Controller, in compliance with current legislation, acquires and/ or requires the provision of personal data additional to those commonly processed, such as body temperature measurement, statements about the possible contact with subjects with Covid-19, about the absence of specific symptoms related to the disease, information about your movements in the last 14 days.

### **Purposes of the processing and legal basis of the processing**

Personal data are processed in order to ensure access and permanence in the Site, the acquisition of such data is necessary for the need to contain the risks related to the spread of Covid-19 and to monitor its morbidity in the field of public health pursuant to art. 9, par. 2, lett. i), GDPR. Your refusal to provide data will make it impossible for the Data Controller to give you access to the Site.

### **Way of processing**

Data Controller processes Your personal data in compliance with the guarantees of confidentiality and adequate security measures provided by the current legislation, with and without the aid of IT tools, with logic strictly related to the purposes of the processing.

Il Titolare, ai fini del trattamento di cui alla presente informativa, si avvale della Secure Department S.r.l., all'uopo nominata Responsabile del trattamento ex art. 28 GDPR.

The Data Controller, for the treatments described here, has appointed the Secure Department S.r.l. Data Processor pursuant to art. 28 GDPR.

### **Disclosure of personal data to third parties**

Your personal data may be communicated for public health purposes to public administrations and other competent authorities where required by law or regulation or by act of the Ministry of Health, the Lazio Region or Civil Protection.

### **Transfer of personal data**

Your personal data will be processed within the European Union and stored on *server* situated inside the European Union.

### **Retention of personal data**

The retention of the data referred to in this information notice will remain for 3 months from the end of the epidemiological emergency or for a longer time where required by law or regulation or other administrative act of the competent authorities.

### **Data Subject's rights**

In connection with the personal data provided by You, pursuant to Articles 15-22 GDPR, You have the right to:

- (ix) access and ask for a copy;
- (x) ask the correction;
- (xi) ask the deletion;
- (xii) obtain the limitation of processing;
- (xiii) object to the processing;
- (xiv) object, in any moment, to the processing performed for purposes of direct marketing, including the profiling as far as this is connected to such direct marketing, as well as in the case of Article 21, paragraph 1, GDPR;
- (xv) receive the personal data provided to the Data Controller, in a format of common use and readable by automatic device;
- (xvi) lodge a complaint with the Italian Data Protection Authority pursuant to Article 77 GDPR. To this end You can use the template made available by the Data Protection Authority at the following link: <http://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>.

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